Constitution of the Mitta Mitta Canoe Club

1. Name

The name of the club shall be “The Mitta Mitta Canoe Club”.

2. Objectives

The objectives of the clubs shall be to:-

a) Engage in the sport of canoeing,
b) Promote the sport of canoeing,
c) Promote the safety in canoeing,
d) Bring together people interested in canoeing,
e) Conservation of waterways and their immediate environment.

3. Membership

Any person, on payment of the appropriate annual subscription, may become a member.

4. Subscriptions Rates.

Adult $7 per annum
Student at secondary school $2 per annum
Family $14 per annum
Group $16 per annum
Subscriptions fall due on the first general meeting each year.

5. Officers

The officers of the club shall be: -

President
Secretary
Treasurer
} Principal Officers

Slalom Representative
Racing Representative
Public Relations Officer
Social Secretary
Mould Manager

6. Committees

Committees shall consist of the office bearers and a junior representative, a lady representative and one other member.

7. Duties of the Principal Officer Bearers

President
The President shall be a member of the club. He shall preside over all meetings of the club at which he is present. He is empowered to inspect records, files and books of the Secretary and Treasurer and shall see that the duties of all officers are carried out effectively. He shall be a member of ex-office of all committees, and shall prepare and present to the Annual General Meeting a report in writing of the Club's activities since the date of the preceding annual meeting.

Secretary
The Secretary shall keep a record of the proceedings of all meetings. He shall receive and bring before the Committee all correspondence and carry out such instructions as the Committee or members of a general meeting may, from time to time, assign him. He shall keep an up to date roll of (financial) members and their addresses.

Treasurer
The Treasurer shall receive all monies due to the Club and shall pay same into the Club's account with a recognized bank. Operations on the account are to be on the bank's form, bearing the signatures of any two of the President, Secretary or Treasurer. He shall keep proper records of all financial transactions, prepare and present to the Committee a monthly report and balance sheet. The books are to be audited annually at least seven days before the Annual General Meeting.

8. Sub-Committees

The Committee, may appoint or the members in general meeting may elect, sub-committees for the purpose of selecting representatives for any special purpose and shall define the duties and powers of these sub-committees.

9. Activity Leaders

The Committee may appoint any member as an Activity Leader for a specific Club function. He shall take charge of, and make all preliminary arrangements for the satisfactory conduct of the Club activity concerned. He may appoint such members as required for the purpose of assisting him in the performance of his duties.

10. Amendments

The constitution of the club may be amended at any General Meeting of the members of the Club, provided that such amendment is approved by at least two thirds of the members present at such meeting and notice of such amendment has been given to all members at least seven days prior to the meeting at which such amendment is to be considered.

11. Emblem

The Club emblem is shown the factsheet of the Constitution.

12. Money

Any person who collects money for the Club for any purpose will be responsible for the full amount until it is handed over to the Treasurer and the Secretary may collect subscriptions or other monies in the normal course of the Club affairs.

13. Indemnity

The Mitta Mitta Canoe Club and its office bearers accept no responsibility whatsoever for any accident, illness, loss or damage which a member may suffer or incur during or as a result of, participation in any activity or function connected with the Club.

14. Wind-Up

Any and all assets remaining after full settlement of all just debts and liabilities incurred by Mitta Mitta Canoe Club shall be given or transferred to some other institution(s) having objects similar to the objects of Mitta Mitta Canoe Club and which shall prohibit the distribution of its income and property amongst its members to an extent at least as great as is imposed on Mitta Mitta Canoe Club under this constitution.

By-Laws

Rule 1 - Membership

Applications for active membership shall be made with the principal officer bearers. Applications are to be accompanied by the full subscriptions payable for the time being in force. All members shall be amateurs as defined by the Rules of the Australian Canoe Federation.

Rule 2 - Payment of Subscriptions

Subscriptions are due on the first General Meeting each year

Rule 3 - Resignation

An Officer or Committee member of the Club who wishes to resign should give notice in writing to the Secretary of his intentions.

Rule 4 - Expulsion

Any member guilty of conduction prejudicial to the interests of the Club, or of infringing his amateur status may be expelled from the Club, or any Officer so offending may be expelled from office by the vote of a majority of the active club members, providing that such member or officer shall first be given reasonable opportunity of explaining his conduct or defending himself against any charge laid against him. The active club members may, by unanimous vote, expel any member who, in their opinion, is undesirable.

Rule 5 - Meetings

General Meetings of members shall be held as may from time to time be agreed to. The Annual General Meeting shall be in December each year. The Secretary may convene a special general meeting at any time when desired by the Committee or the written request of not less than three financial members in good standing, provided that in the latter case the requisition for the special meeting sets out fully the business to be dealt with at such meeting, The Committee shall meet at least once every month at such time and place as they determine or as the Secretary directs. Notification of all general meetings shall be made in writing by the Secretary to all financial members at least seven days prior to the date of the meeting.

Rule 6 - Quorum

A quorum for general meeting shall consist of twenty five per cent of the financial membership including four office bearers.

Rule 7 - Nomination of Officers and Committee Members

All nominations must be received by, or made at, the Annual General Meeting. Only financial members of good standing can stand for election and only financial members can vote at any election. A member cannot be nominated in his/her absence if he/she has not already signified, in writing, his/her willingness to accept the nominated position.

Rule 8 - Election of Officers

All officers shall be elected at the Annual General Meeting and shall hold officer until the ensuring Annual General Meeting. Retiring Officers shall be eligible for re-election. In the event of there being more than one candidate nominated for one office, the election shall be by ballot. In all other cases the candidate shall be declared by the Chairman to be duly elected.

Rule 9 - Safety

No member shall participate in any club activity unless he/she wears an approved buoyancy aid and, in wild water, a crash helmet except as provided in Rule 10.
The seaworthiness of a boat shall be the sole responsibility of the owner or the person using the boat at the time.

Rule 10 - Flat Water

Flat water racing or training participants shall wear buoyancy aids at their own discretion.